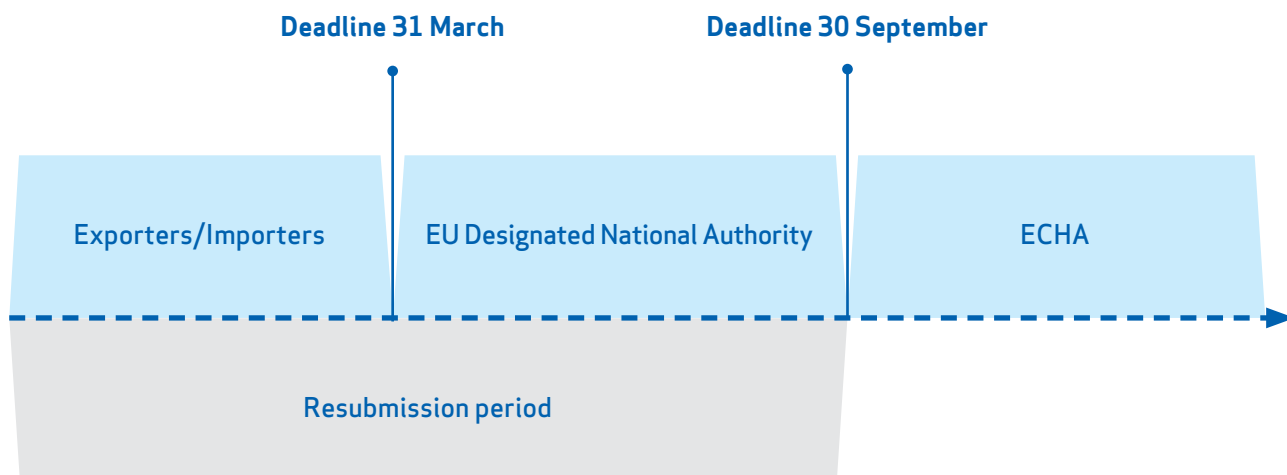


ECHA-17-B-11-EN

Reporting on exports and imports of PIC chemicals



The Prior Informed Consent (PIC) Regulation requires EU exporters and importers to inform their designated national authorities (DNAs) of the actual quantities of PIC chemicals traded (as a substance or in mixtures or articles) with non-EU countries during the previous calendar year (Article 10 of PIC). Companies must provide their data by 31 March each year through the IT tool ePIC.



DNAs compile and aggregate the data received from exporters and importers and submit their national reports to ECHA by 30 September at the latest. ECHA then summarises the information received from the Member States and publishes a non-confidential EU report on its website by the end of year.

IF YOU ARE A COMPANY

Reporting on exports

On 1 January, a pre-filled report is generated automatically in ePIC if you have data in the system for your exports that took place during the previous calendar year.

The auto-generated report includes the following information:

- validated export notifications;
- special RIN requests for Annex I part 3 chemicals where the intended use corresponds to the PIC use category and there is a positive import response in the latest PIC Circular;
- special RIN requests for the countries which waived their right to receive export notifications (e.g. Brazil).

The following is exempted from the reporting obligation and will not be included in the auto-generated report:

- special RIN requests for exports in quantities below 10 kg per year and per importing country for the purpose of research and analysis.

You must complete the auto-generated report bearing in mind the following:

- if your export did not take place, a nil (0) quantity should be reported for the referenced RIN(s);
- the importer information should include all the company names and addresses to which the chemicals were exported;
- the quantities should be reported in kilograms (kg) or litres (l);
- for mixtures and articles, the quantity refers to the Annex I chemical within the mixture/article and not to the mixture/article as a whole;
- if you had exports that were not notified (i.e. no RIN is available in the system), you must insert them manually.

If you exported PIC chemicals but never submitted any export notifications, the report has to be generated and filled in manually in ePIC.

Reporting on imports

The reports on imports must be created manually using the dedicated feature in ePIC and follow the same format as for exports. Imports in quantities below 10 kg per year and per exporting country for the purpose of research and analysis are exempted from the reporting obligation.

Submitting the Article 10 report

You will receive a reminder for the Article 10 submission deadline (31 March) through ePIC. After the deadline, you can no longer create a manual report or submit a pre-generated report. Only resubmissions of previously submitted reports are

still possible. If you miss the submission deadline, contact your DNA.

IF YOU ARE A DESIGNATED NATIONAL AUTHORITY

You can search and view the Article 10 reports in ePIC and monitor submissions. The ePIC tool creates a specific task for each company report and you can verify them. If a company fails to make a submission before the deadline, the report will remain as a “draft” in the system. In this case, you should claim the reporting task, contact the company outside ePIC and ask them to provide the missing data in order to finalise the report.

When you verify the contents of the reports, keep in mind that quantities reported below 10 kg might refer to exempted exports. If this is the case, ask the company for a clarification and possibly request them to resubmit the report. If the company confirms that the exports are either below 10 kg or exempted, you should reject the report. Companies can resubmit until 1 September – after that date, any changes to the reports will have to be done by you.

Your deadline for submitting the aggregated national reports to ECHA is 30 September. Remember that:

- empty/nil reports also need to be submitted – i.e. you should still inform ECHA that you had no PIC exports/imports during the previous calendar year;
- you should submit two reports (one for exports and one for imports);
- reports should be submitted per Member State and not per designated national authority if one Member State has several DNAs.

You can at any time search for the national reports in ePIC and download them in Excel format.

WHAT ECHA DOES

ECHA summarises the reports at EU level and publishes a non-confidential version annually on its website: <https://echa.europa.eu/regulations/prior-informed-consent/annual-reporting-on-pic-exports-and-imports>.

The published material includes:

- the full report as a PDF;
- two Excel spreadsheets (one for exports and one for imports) – each file has two spreadsheet tabs, offering different levels of data granularity.



FURTHER INFORMATION AND SUPPORT:

PIC Regulation (Article 10):

» <https://www.echa.europa.eu/regulations/prior-informed-consent/legislation>

ePIC user manuals for industry and DNAs:

» <https://echa.europa.eu/support/dossier-submission-tools/epic/epic-manuals>